

# Tisbury Parish Council

## Minutes of February Meeting 2 - Tuesday 16<sup>th</sup> February 2021

The Reading Room, High Street, TISBURY, SP3 6LD

01747 260088 / [tisburypc@gmail.com](mailto:tisburypc@gmail.com)

[www.tisbury-wiltshire-pc.gov.uk](http://www.tisbury-wiltshire-pc.gov.uk)

(held virtually using Google Meet)

**Questions or Statements from Members of the Public – none.**

**Report from Wiltshire Councillor** - Councillor Deane spoke on 6 topics:

- a. WALPA – thanked Councillors/Clerk for keeping him informed of current actions relating to planning and Neighbourhood plan issues headed up by the Mayor of Malmesbury.
- b. Tisbury Swimming Pool looking to put PVs on building rooves for potential savings on electricity costs.
- c. Zion Hill potential for Community Land Trust accommodation still being investigated; property currently yields c.£40,000, but minimal maintenance undertaken.
- d. One Zion Hill flat in particular is having a problem with condensation caused by a building defect that is causing problems for the tenants.
- e. CATG meeting on 17th February; Tisbury 20mph speed limit extensions currently on hold due to Covid-19.
- f. The next Area Board meeting is on 9<sup>th</sup> March and those present were reminded that grant monies were available; the New Vic Streaming project could be considered if an application form was submitted.

## MEETING MINUTES

(\*responsibility for action)

**21.02.20**

Those present:

Parish Councillors S. Davison (Chairman), Ms E. Coyle-Camp, P. Duffy (until 8.08pm), N. Errington, G. Murray - 5.

Also in attendance: Wiltshire Councillor T. Deane; 1 member of the public; Mrs S. Harry (Clerk).

Parish Councillors unanimously agreed to receive and accept apologies from:

Parish Councillors Mrs J. Amos and Miss F. Corp for health reasons.

**21.02.21**

**Declarations of Interest:**

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – S. Davison with respect to diversion of Footpath 83 as a resident living close to the proposed footpath diversion. **\*Clerk**
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.
- c. dispensations: none.

## PLANNING MATTERS

21.02.22

### a. Planning Applications:

21/00322/tca - Jemima Cottage, Duck Street, SP3 6LJ

Conifer/Leylandii hedge (overgrown) – remove

**delegated decision made ‘no objection’**

21/00568/tca 1 Hill View, The Quarry, SP3 6HR

Bay Tree (T1) - Fell due to large size in relation to small garden and for excessive shading & blocking light to property.

**delegated decision made ‘no objection’**

21/00934/ful - 10 Beckford Close, SP3 6QT

Proposed single storey side extension.

Parish Councillors **resolved to object** to this application on the basis that they had no confidence that the proposal would be built to plan. **\*Clerk**

**PD/GM – 3 in favour, 1 against and 1 abstention**

### **Proposed diversion of Footpath 83**

Note: The Chairman (S Davison) stood down at this point, taking no part in the discussion or vote, and the Vice-Chairman (G. Murray) led the discussion and resolution.

Parish Councillors considered this diversion in the light of the support for the proposed changes in the wider community and, in particular, Tisbury Footpath Club. Following a brief discussion, Parish Councillors resolved to make ‘no objection’ to the proposal. **\*Clerk**

**PD/ECC – unanimous (4 – SD not voting)**

21.02.23

### b. Other Planning Matters

#### i. Local Plan consultation:

Parish Councillor Murray led the discussion with his initial thoughts on this latest planning consultation, following on from the Future of Planning White Paper and Changes to the Current Planning system, that raises 4 key issues for comment together with a tight deadline for comments of 9<sup>th</sup> March:

- The baseline indicative housing requirement for Tisbury (2016-2036) is 135, with a reduction of 70 for the period 2016-19 being completed, leaving a requirement of 65 up to 2036. This could be accommodated by the Station Works site. However, there is a lack of clarity with respect to the numbers of Affordable Houses in ‘Tisbury’ as this is dependent upon the population figure; this could vary from c.2000 (Tisbury Parish) to c.7000 (Tisbury Community Area).
- The definition of ‘Permitted Housing’ development.
- Rural exception sites – in conflict with Policy 44 in the existing Core Strategy.
- The real questions to be answered relate to the need and location of new build housing in the period up to 2016.

Parish Councillors discussed this matter for some time before resolving to approach Wiltshire Council to query the basis of calculation of Affordable Housing in ‘Tisbury’ and also for an extension of the deadline. **PD/ECC – unanimous \*Clerk**

Councillors also noted that Ian James had agreed to collate any thoughts on the document on behalf of WALPA - [ijamesconsulting@aol.com](mailto:ijamesconsulting@aol.com) - by Friday 19th Feb.

ii. WALPA – Wiltshire Alliance of Local Planning Authorities

Councillors noted the latest actions by the WALPA group at their meeting on 9<sup>th</sup> February 2021:

- Over 30 councils now supporting WALPA as co-signatories on a letter to Wiltshire MPs and Wiltshire Council Leaders with a request for a joint meeting concerning Neighbourhood Planning issues, 5-year housing demand numbers etc.
- A request that Parish Councils (**resolved**) that copies of this letter be sent from Tisbury Parish Council to Dr Murrison, MP and Wiltshire Councillors Whitehead (Leader) and Deane. **GM/NE - unanimous\*Clerk**
- A request for photographs of sites where there are planning applications contrary to Neighbourhood Plans coming forward.

- iii. Tree Works in the Sensory Garden – Councillors noted that the Clerk would be submitting an application for the felling of 5 dead alders, 1 hawthorn and coppicing of 2 willows as landowner. The works would be paid for by the Memory Group. **\*Clerk**

**FINANCIAL MATTERS** – resolutions required

**21.02.24**

- a. Reconciliations for Current and Petty Cash accounts – see Appendix 1.

**GM/PD - unanimous\*Clerk**

- b. Listing of January and February payments for retrospective approval – Councillors noted the queries on invoices issued by HPE and the associated payments taken by Direct Debit before resolving approval – see Appendix 2.

**GM/PD - unanimous\*Clerk**

**21.02.25 Play Area Inspection reports and recommendations**

Councillors noted the summary of works required for repairs to the equipment on King George V<sup>th</sup> Field (replacement ropes and self-closing gate maintenance) and resolved to order this work along with removal of replaced ropes and backboards at the MUGA for a cost of £1184.69 – [Local Government Act 1972 s. 139](#). **PD/ECC – unanimous \*Clerk**

With respect to the suggested painting of equipment and tables, Councillors asked that local companies were approached for quotes at this point in time.

**21.02.26** (PD left the meeting – 8.08pm)

**Items for Information:**

- a. A request had been made for a Bee hive in the community orchard that would help increase the fruit produced. Councillors had no objections and suggestions were made for potential contacts. **\*Clerk**
- b. Councillors noted that the Census would be taking place on Sunday 21<sup>st</sup> March and that the Parish Council was helping with publicity on FaceBook and the website. **\*Clerk**
- c. Postal Voting for the 6<sup>th</sup> May elections was being encouraged and again, the Parish Council was helping with publicity on FaceBook and the website. **\*Clerk**

- d. The problem spring on Hazeldon Lane was being looked at by Wiltshire Highways with a view to improvements works being done at an early opportunity.
- e. Face to Face meetings – current legislation prohibiting face to face meetings would run out in May and NALC/SLCC were looking at options such as hybrid meetings.

#### **21.02.17**

##### **Items for next agenda**

- a. Kick-Start
- b. TCBS grant funding
- c. KGV – replacement Goal area/Basketball hoops

#### **21.02.18**

**Exclusion of the Public and Press** - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972: None.

#### **21.02.19**

**Date of next meetings:** all at 7pm unless otherwise stated:

- a. Tuesday 2<sup>nd</sup> March 2021
- b. Tuesday 16<sup>th</sup> March 2021 – if required.

There being no other business, the meeting finished at 8.15pm.

Date: 12/02/2021

Tisbury Parish Council

Page 1

Time: 22:00

**Bank Reconciliation Statement as at 31/01/2021  
for Cashbook 2 - Petty Cash**

User: SHARRY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/01/2021	47	131.94
			<hr/> 131.94
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			131.94
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			131.94
		<b>Balance per Cash Book is :-</b>	<b>131.94</b>
		<b>Difference is :-</b>	<b>0.00</b>

Bank Reconciliation Statement as at 31/01/2021  
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	31/01/2021	194	105,263.72
			<u>105,263.72</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			105,263.72
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			105,263.72
		Balance per Cash Book is :-	105,263.72
		Difference is :-	0.00

13/02/2021 Tisbury Parish Council  
 13:15 Current Bank A/c  
 List of Payments made between 01/01/2021 and 31/01/2021

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
04/01/2021	Petty Cash	T4 2021	200.00	Transfer from Current account
04/01/2021	Water2Business	DD3537	272.16	Water.sewerage charge
04/01/2021	Castle Gardens	DC3091	60.00	Protective Gloves
08/01/2021	West Mercia Electricity	DD3538	115.47	Electricity
09/01/2021	Google	DC3092	1.59	Cloud storage
11/01/2021	HMRC	DC3093	1929.08	Tax &NI
11/01/2021	WALC	FP1104	36.00	Internal Controls training
11/01/2021	RIALTAS	FP1105	57.60	Alpha Software x5 users
11/01/2021	Employee 11	FP1106	67.50	Salary
11/01/2021	Fonthill Settled Estate	FP1107	100.00	Community Meadow lease
11/01/2021	RIALTAS	FP1108	148.80	Alpha annual software
11/01/2021	Microshade Business Consulti	FP1109	171.90	Hosting & back-ups
11/01/2021	StJohn's Church	FP1110	237.60	Church clock maintenance
11/01/2021	Employee 06	FP1112	301.20	Salary reconciliation
11/01/2021	Employee 02	FP1111	1975.93	salary reconciliation
14/01/2021	Shutterstock	DC3094	22.80	Image downloads
14/01/2021	Amazon	DC3095	76.45	TNR supplies
15/01/2021	Employee 02	BSOJAN 02	1400.00	salary
16/01/2021	Sainsburys store	DC3096	24.49	USB+keyboard+mouse
18/01/2021	Smart Numbers	DD3539	105.43	VOIP + 2 sim cards
18/01/2021	Employee 06	BSOJAN 06	740.00	salary
18/01/2021	Employee 07	BSOJAN 07	269.62	salary
19/01/2021	SCREWFIX	DC3097	59.98	2no. Hand Sanitiser (5l)
19/01/2021	Namesco	DC3098	41.99	2no. email addresses
20/01/2021	London & Zurich	DD3540	95.98	Sovereign Inspections
20/01/2021	Microshade Business Consulti	FP1113	52.50	Additional user charges
20/01/2021	Tisbury History Society	FP1114	300.00	Grant to update website
20/01/2021	AndyVan	FP1115	68.82	Cleaning supplies
21/01/2021	Farms2Fork	DC3099	95.89	Hand Gel + masks
22/01/2021	Hewlett Packard	DD3541	52.19	Printer lease
22/01/2021	Hewlett Packard	DD3543	52.19	Invoice issued in error
22/01/2021	Hewlett Packard	DD3542	52.19	Invoice issued in error
24/01/2021	LuceMill	DC3100	46.85	250ml Pump action bottles
25/01/2021	BIFFA	DD3544	246.10	Waste collection
25/01/2021	Tisbury Supplies Ltd	FP1116	6.50	4 no Duracell Batteries
25/01/2021	St John's School	FP1117	300.00	Grant for Playground markings
26/01/2021	SLCC Enterprises Ltd	DC3101	54.00	SLCC training
26/01/2021	SLCC Enterprises Ltd	DC3102	90.00	SLCC training
28/01/2021	Post Office	DC3103	6.85	Special delivery of VAT form
28/01/2021	TNR 5	FP1118	87.46	Charitable payment
28/01/2021	TNR 4	FP1119	200.00	Charitable payment
Total Payments			10223.11	